

**Invitation to Bid
RFP 2018-BF-1**

**Notice of Proposed Taxes and Adopted
Non-Ad Valorem Assessments
TRIM Notices**

For Information Contact:

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115 S Andrews Avenue, Room 111
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TRIM Notices

The Broward County Property Appraiser's Office, a constitutional office established under the Laws of Florida, (hereinafter BCPA), will receive bids from individuals, corporations, partnerships, and other legal entities organized under the laws of the State of Florida or authorized to conduct business in the State of Florida.

TIME AND DATE DUE: Bids will be received until Friday, May 4, 2018 at 12:00 pm (noon) at which time they will all be publicly opened. All interested parties are invited to attend this opening.

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**Important note: A prohibition of lobbying has been enacted.
Please review paragraph A.17 carefully to avoid violation and possible sanctions.**

SECTION A: INFORMATION TO BIDDERS

BIDDERS MUST COMPLY WITH THE FOLLOWING INSTRUCTIONS TO BE CONSIDERED FOR SELECTION.

A.01 OPENING LOCATION

The bids will be publicly opened in the Broward County Property Appraiser's office, 115 S. Andrews Avenue, Room 111, Ft. Lauderdale, Florida, in the presence of the BCPA or his designee and the Director of Finance, Budget and Tax Roll Management at the time and date stated. All bidders or their representatives are invited to be present.

A.02 BID FORM DELIVERY REQUIREMENTS

Any bids received after the stated time and date will not be considered. It shall be the sole responsibility of the bidder to have their bid delivered to BCPA for receipt on or before May 4, 2018 at 12:00 pm. If a bid is sent by U.S. Mail, the bidder shall be responsible for its timely delivery. Bids delayed by mail shall not be considered, shall not be opened at the public opening, and arrangements shall be made for their return at the bidder's request and expense.

A.03 CLARIFICATION AND ADDENDA

Each bidder shall examine all Invitation to Bid documents and shall judge all matters relating to the adequacy and accuracy of such documents. Any inquiries, suggestions or requests concerning interpretation, clarification, or additional information pertaining to the Request to Bid shall be made through the BCPA's Director of Finance, Budget, and Tax Roll Management. BCPA shall not be responsible for oral interpretations given by any employee, representative, or affiliate of BCPA. The issuance of a written addendum is the only official method whereby interpretation, clarification, or additional information can be given. If any addenda are issued to this Bid, BCPA will attempt to notify all prospective bidders who have secured same. However, it shall be the responsibility of each bidder, prior to submitting their bid, to contact the Director of Finance, Budget, and Tax Roll Management to determine if addenda were issued and to make such addenda a part of their bid.

A.04 SEALED & MARKED

One (1) original bid signed in blue ink, and one (1) copy of your bid, shall be submitted in one sealed package clearly marked on the outside "Sealed Bid #RFP 2018-BF-1 ", addressed to:

Mila Schwartzreich, Co-General Counsel
Broward County Property Appraiser
115 S Andrews Avenue, Room 111
Fort Lauderdale, FL 33301

A.05 LEGAL NAME

Bids shall clearly indicate the legal name, address, and phone number of the bidder (company, firm, partnership, individual, etc.). Bids shall be signed above the typed or printed name and title of the signer. The signer must have the authority to bind the bidder to the submitted bid.

A.06 BID EXPENSE

All expenses for making bids to BCPA are to be borne by the bidder.

A.07 DISCLOSURE

Upon receipt, responses become public records and shall be subject to public disclosure as required by Chapter 119, Florida Statutes.

A.08 RESERVED RIGHTS

BCPA reserves the right to accept or reject any and/or all bids, in whole or in part, to waive irregularities and technicalities, and to request resubmission. Any sole response received by the first submission date may or may not be rejected by BCPA depending upon available competition and timely needs of BCPA. BCPA reserves the right to award the contract to a responsible bidder submitting a responsive bid, with a resulting negotiated agreement which is most advantageous and in the best interests of BCPA. The bid price is a significant factor considered by BCPA in the award of the contract, however, other relevant factors in the response are also considered. BCPA shall be the sole judge of the Bid, and its decision shall be final. BCPA reserves the right to make such investigation as it deems necessary to determine the ability of any bidder to perform the work or service requested. Information BCPA deems necessary to make this determination shall be provided by the bidder. Such information may include, but shall not be limited to: current financial statements prepared by an independent CPA; verification of availability of equipment and personnel; and past performance records.

A.09 APPLICABLE LAWS

Bidders must be authorized to transact business in the State of Florida. All applicable laws and regulations of the State of Florida and ordinances and regulations of Broward County will apply to any resulting agreement. A protest with respect to this Invitation to Bid shall be submitted in writing prior to the scheduled opening date of this bid, unless the aggrieved person did not know and could not have been reasonably expected to have knowledge of the fact giving rise to such protest prior to the scheduled opening date of this bid. Any protest shall be submitted within six calendar days after such aggrieved person knows or could have reasonably been expected to know of the facts giving rise thereto.

A.10 CODE OF ETHICS

With respect to this bid, if any bid violates, or any bidder is a party to a violation of, the State of Florida Code of Ethics for Public Officers and Employees per Florida Statutes, Chapter 112, Part III, such bidder may be disqualified from furnishing the goods or services submitted and shall be further disqualified from submitting any future bids for work, goods, or services for BCPA.

A.11 COLLUSION

By offering a submission to this Invitation to Bid, the bidder certifies they have not divulged, discussed, or compared their bid with other bidders, and has not colluded with any other bidder or parties to this bid whatsoever. Also, bidder certifies, and in the case of a joint bid each party certifies as to their own organization that in connection with this bid:

- a. any prices and/or data submitted have been arrived at independently, without consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices and/or cost data with any other bidder or with any competitor;
- b. any prices and/or cost data quoted for this bid have not been knowingly disclosed by the bidder prior to the scheduled opening directly or indirectly to any competitor;
- c. no attempt has been made or will be made by the bidder to induce any other person or firm to submit or not to submit a bid for the purpose of restricting competition;
- d. the only person or persons interested in this bid as principal or principals is/are named therein and that no person other than therein mentioned has any interest in this bid or in the contract to be entered into; and
- e. No person or agency has been employed or retained to solicit or secure this contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, excepting bona fide employees.

A.12 BID FORMS

Bids must be submitted in the format specified in Section B hereof. Additional support information may be included.

A.13 DISCOUNTS

Any and all discounts must be incorporated into the prices contained in the bid and not shown separately. The prices as shown on the bid form shall be the prices used in helping to determine award.

A.14 TAXES

BCPA is exempt from any and all taxes. A tax Exempt Certificate will be supplied to the successful bidder upon request. Therefore, the bidder is prohibited from delineating a separate line item in their bid for any sales or service taxes. Nothing herein shall affect the bidder's normal tax liability.

A.15 MATHEMATICAL ERRORS

In the event of multiplication/extension error(s), the unit price shall prevail. In the event of addition error(s), the extension totals will prevail. All bids shall be reviewed mathematically and corrected, if necessary, using these standards, prior to additional evaluation.

A.16 AMERICANS WITH DISABILITIES ACT

BCPA does not discriminate upon the basis of any individual's disability status. This non-discrimination policy involves every aspect of BCPA's functions including one's access, participation, employment, and treatment in its programs or activities.

A.17 LOBBYING

After the issuance of any Invitation to Bid, prospective bidders or any agent, representative, or person acting at the request of such bidder shall not contact, communicate with, or discuss any matter relating in any way to the Invitation to Bid with any officer, agent, or employee of the BCPA other than the Director of Finance, Budget and Tax Roll Management, or as directed in the Request to Bid. This prohibition begins with the issuance of any Request to Bid, and ends upon execution of the final contract/purchase order or when the request has been canceled.

A.18 PUBLIC ENTITY CRIMES

In accordance with Section 287.133, Florida Statutes, a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases or real

property to a public entity, may not be awarded or perform work as a contractor, supplier, or subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017 for Category Two (\$35,000) for a period of 36 months from date of being placed on the convicted vendor list.

A.19 DRUG-FREE WORKPLACE

BCPA has adopted a policy regarding bidders maintaining a drug-free workplace. This policy prohibits the award of bids to any person or entity that has not submitted a written certification to BCPA acknowledging compliance with those requirements. A Drug-Free Workplace Certification form is attached for this purpose.

A.20 EQUAL EMPLOYMENT OPPORTUNITY

BCPA, in accordance with provisions of Title VII of the Civil Rights Act of 1964 and the regulations of the Department of Commerce (15 CFR, Part 8) issued pursuant to such Act, hereby notifies all prospective bidders that they will affirmatively ensure that in any contract entered into pursuant to this bid offering, minority business enterprises will be afforded full opportunity to participate in response to this offering and will not be discriminated against on the grounds of race, color, creed, sex, age, national origin, or sexual orientation in consideration for an award.

A.21 CONTRACT FORMS, TERM, EXTENSION

Any agreement, contract, or purchase order resulting from the acceptance of a bid shall be on forms approved by BCPA. The term for any such agreement shall be for one (1) year, with a renewal option for a second (2nd) year at the discretion of BCPA. Bidder agrees that should BCPA determine to extend the agreement for a second (2nd) year, its bid for goods and/or services shall be the same price per unit used to determine the first (1st) year's cost of goods and/or services, regardless of any reduction or increase in unit quantity by BCPA.

A.22 LOCAL PREFERENCE

BCPA provides a local preference. BCPA reserves the right to award the contract to a local vendor if the price is within 10% of the lowest price submitted by any bidder.

A.23 INDEMNIFICATION FOR THIRD PARTY CLAIMS

Approved bidder will be responsible to indemnify BCPA for any costs and damages incurred by BCPA for any claims filed against BCPA for failure to meet the mailing deadlines (as set forth in the RFP) which are reasonably attributable to the vendor.

SECTION B: FORM OF BID

B.01 MINIMUM QUALIFICATIONS

Bidder must have the capability/equipment/personnel which would enable them to transfer data through FTP transfer. Bidder must have at least two (2) printers, (2) inserters, and (2) folders available for fall-back failure of equipment for the printing, folding, inserting, and mailing of the TRIM notices. Vendor must be capable of printing, folding, inserting, and mailing up to 125,000 TRIM Notices per day, **including weekends**. Vendor must be capable of creating individual pdf files for the TRIM Notices (file name must be the property id number - example: 504127-19-0190.pdf) and delivering pdf files to BCPA no later than the day the corresponding TRIM Notices are delivered to the Post Office.

B.02 ADMINISTRATIVE SUBMITTAL

- a. Bid Signature Form
- b. Drug-Free Workplace Certification (Attachment A); Crimes Certification (Attachment B)

B.03 INFORMATION TO BE SUBMITTED

- a. Description of firm's background and size, location of home office, and location of nearest local representative with whom BCPA will communicate and coordinate administrative issues.
- b. An Executive Summary showing the bidder has the interest, knowledge, understanding of, and means to provide, the goods and/or services as outlined in the Request to Bid.
- c. List of clients for whom your firm has provided similar professional services within the last three (3) years. Such information should include: name, title, address, phone number of the organizations or individuals provided as references, and the date (by month and year) when the services were provided.
- d. Identity of each person(s) within your firm who will be professionally associated with BCPA on the day-to-day operations and oversight of this project. Describe their respective areas of expertise. Include email address, office, cell, and after hour emergency contact information.
- e. Descriptions of the equipment your firm will use in completing this project.
- f. Description of your firm's ability to meet United States Postal Service requirements for addressing updates in order to qualify for automation discount postal rates.
- g. Indication of your unit pricing and extensions on the Bid Signature Form for the services requested.

B.04 PROOF OF ABILITY

Upon receipt of bidder's response to RFP 2018-BF-1, BCPA will provide bidder with a test print file consisting of approximately 50,000 records. Bidder shall create TRIM template and use the information from the test file to create individual pdf files for each record. The name of each pdf file shall be the parcel id (example: 504127-19-0190.pdf). Bidder shall save the pdf files on an external USB hard drive. Bidder shall deliver hard drive to BCPA within five (5) business days after receipt of test print file from BCPA. BCPA will download pdf images and will return hard drive to bidder. Failure to provide pdf files within five business days may preclude bidder from being selected.

BIDDER INFORMATION QUESTIONNAIRE

Bidder Name: _____

If you are attaching additional sheets to answer the following questions, please include the number of the question with your answer.

1. How long has your company been in business?
2. Who is your designated Account Executive and how long has this person been with your company?
3. List all Property Appraisers you have done business with, the contact person, email address, and the telephone number.
4. What equipment would you use to produce/print the TRIM notices, Newsletters, and envelopes?
 - A. Number of Laser Printers: _____
 - B. Number of Flat Printing Presses _____
 - C. Number of Inserters _____
 - D. Number of Folders _____
 - E. Other _____
5. What production capabilities does the equipment have? TRIM Notices/Newsletters/Envelopes/Additional Insert Per Hour?
 - A. Laser Printers _____
 - B. Flat Printing Presses _____
 - C. Inserters _____
 - D. Folders _____
 - E. Other _____
6. What contingency plans are in effect if the production equipment is not functional?
7. Are all components for this project produced at your facility? If not, which components are subcontracted and with whom?
8. Where are your production facilities located?

SECTION C: SCOPE and GENERAL SPECIFICATIONS

BCPA is responsible for the preparation and mailing of TRIM Notices to all owners of real and tangible personal property within Broward County. The bidder must possess the necessary resources, personnel, equipment, computer hardware and software, and expertise to produce TRIM Notices on a form approved by the Florida Department of Revenue from data supplied by BCPA, along with an accompanying Newsletter and envelope. The real property TRIM Notices shall include Mailer Certification for Automated Rates, shall be printed with the USPS Intelligent Bar Code (**Full Service**) to receive maximum postage discount, and inserted with the Newsletter (and an additional insert for selected notices) into envelopes provided by bidder and mailed according to the trim mailing schedule as a completely turn-key project. The tangible personal property TRIM Notices shall be printed from PDF files provided by BCPA and inserted into envelopes provided by bidder, sorted to receive maximum postage discount, and mailed according to the TRIM mailing schedule. The BCPA will NCOA the addresses prior to providing the real property print files and the tangible personal property PDF files to the selected bidder.

The following specifications must be strictly adhered to in order for a bid to be considered. The projected start date for the mailing of the TRIM Notices is on or about August 13th of each year. All TRIM Notices must be mailed by August 23rd. However, more specific mail-by dates will be provided by BCPA no later than August 6th. The ability of the Bidder to meet these dates is an essential element of the criteria required in this Invitation to Bid. A sample TRIM Notice, print file layout, Newsletter, envelope, additional insert, and last year's print/mail schedule are included in Attachments C - H for your review. **BCPA must sign off on proofs prior to Vendor printing TRIM forms, newsletters, and envelopes.**

TRIM SCHEDULE AND TIMELINE:

May 18 th , 2018	BCPA submits PDF images for three (3) versions of TRIM Envelopes.
May 21 st , 2018	BCPA sends sample data file to Vendor for Intelligent Bar Code testing.
May 25 th , 2018	Vendor provides BCPA with proofs of three (3) versions of TRIM Mailing Envelopes for review and approval.
June 1 st , 2018	Vendor must submit USPS ACS Department at least 50 sample mail pieces for Intelligent Bar Code testing using TRIM envelope.
June 25 th , 2018	BCPA submits sample TRIM file to Vendor for testing data placement on TRIM form.
July 2 nd , 2018	BCPA submits PDF image of Newsletter to Vendor for Vendor to create proof.
July 9 th , 2018	Vendor provides BCPA with proof of Newsletter for review and approval.
July 11 th , 2018	Vendor creates sample TRIM Notices with populated data for BCPA review.
July 12 th , 2018	BCPA submits PDF image of additional insert to Vendor.
August 1 st , 2018	Vendor shall supply and deliver 5,000 folded Newsletters to the BCPA for office use.
August 2 nd , 2018	Vendor must have in its possession envelope stock, printed newsletters, and paper stock for TRIM Notice mailing.
August 8 th , 2018	BCPA begins file transfers to Vendor for printing, inserting, and mailing of TRIM Notices.

TRIM PRINT SPECS:

The specifications and approximate annual quantities below should be used for calculating your proposal.

1) Real Property TRIM Notice Specs:

8 ½ x 14
Black Ink both sides
60# white offset (long grain)
Vendor must set copy (no artwork provided).
Quantity: **760,000** (includes 5,000 overage)

BCPA will provide Sample TRIM Notice Form. Vendor will be responsible for creating TRIM Form and inserting data on both sides of the form. The data provided will be as follows:

- A. Parcel Number and Property Legal Description
- B. Property Owner Name, Parcel ID Number, Parcel Mailing Address (****Parcel Bar Code and Parcel number must appear in window of envelope**). Vendor is responsible for creating and printing Intelligent Bar Code on each TRIM Notice. BCPA will provide Intelligent Bar Code information to vendor.
- C. Property Values (Last Year and This Year)
- D. Taxing Authority Information
- E. Phone Number Contact Information.
- F. Levying Authority/Purpose of Non-Ad Valorem Assessment
- G. Total of Ad Valorem Taxes and Non-Ad Valorem Assessments

**** Vendor will create and print Parcel number bar code (3 of 9) which must be compatible with WASP WPS 100 OMNI Directional Scanner. Parcel number bar code and parcel number must appear in window of envelope.**

Vendor will provide the BCPA with PDF Images of all TRIM Notices which Vendor creates for mailing no later than the day TRIM Notices are delivered to the Post Office. Images shall be saved as individual pdf files. The file name shall be the parcel number.

2) TRIM **Real Property** Envelope Specs:

#10 Custom Window Envelopes – #10-24LB White Wove. ½” PMS 109 Yellow U Stripe on left edge of envelope. The window size is 1½” height and 4 ½” width starting 15/16” from the left and 5/8” from the bottom edge. Side seam is allowable if compatible with mailer’s inserter.
Black ink for text. (Personalized permit indicia – see sample in Attachment F)
Quantity: **732,000** (includes 5,000 overage)

#10 Custom Window Envelopes – #10-24LB White Wove. ½” PMS 109 Yellow U Stripe on left edge of envelope. The window size is 1½” height and 4 ½” width starting 15/16” from the left and 5/8” from the bottom edge. Side seam is allowable if compatible with mailer’s inserter.

Black ink for text. (Foreign permit indicia – see sample in Attachment F)

Quantity: **28,000**

3) TRIM **Personal Property** Notice Specs:

8 ½ x 14

Black Ink both sides

60# white offset (long grain)

Quantity: **25,000**

Vendor will be responsible for printing Personal Property TRIM Notices from PDF files provided by BCPA.

4) TRIM **Personal Property** Envelope Specs:

#10 Custom Window Envelopes – #10-24LB White Wove. ½” PMS 300 Blue Stripe on left edge of envelope. The window size is 1½” height and 4 ½” width starting 15/16” from the left and 5/8” from the bottom edge. Side seam is allowable if compatible with mailer’s inserter.

Black ink for text. (Personalized permit indicia – see sample in Attachment F)

Quantity: **25,000**

5) Newsletter for Real Property TRIMs:

50# White offset

Full color both sides

11x17

Folded to fit #10 envelope

Vendor must set copy (pdf sample will be provided, but vendor is responsible for setting copy).

Quantity: **760,000** (includes 5,000 for office use)

6) Additional Insert – 2 versions

a) Pale purple paper

Black ink – one-sided

8 ½ x 11

Folded to fit #10 envelope

Vendor must set copy (pdf sample will be provided, but vendor is responsible for setting copy).

Quantity: **29,100**

- b) Pale pink paper
Black ink – one-sided
8 ½ x 11
Folded to fit #10 envelope
Vendor must set copy (pdf sample will be provided, but vendor is responsible for setting copy).
Quantity: **38,300**

7) Mail Processing

Real Property TRIM Notices:

Vendor must CASS certify addresses and apply Intelligent Bar Code to each Real Property TRIM Notice. A sequence number will be provided for each parcel in the print files to be used for the Intelligent Bar Code. All mail is to be sealed and sorted and mailed Full Service to receive maximum postage discount. Vendor must deliver TRIMs to the Fort Lauderdale Post Office located on Oakland Park Boulevard. Vendor is responsible for ensuring that the TRIM Mailing meets all US Postal Guidelines. Vendor must submit proof of mailing (postal receipts) to BCPA each day TRIMs are delivered to the Post Office.

Tangible Personal Property TRIM Notices:

Vendor must apply mail bar code to outside of window envelope and sort Tangible Personal Property TRIMs in order to receive maximum postage discount.

8) Testing

Testing of Intelligent Bar Code (Full Service) must be satisfactorily performed prior to mailing of TRIM Notices.

9) Mailing Date

Notices shall be mailed no later than the date specified on the TRIM Notice Mailing Schedule.

10) Postage

Bid shall be exclusive of postage costs.

TRIM MAILING SPECS:

1. BCPA's Office will FTP up 96 separate Real Property print files to be CASS certified and Intelligent Bar Coded by Vendor. The Real Property files will be sorted by BCPA city codes and will be sent to the vendor according to the schedule. Domestic – with additional insert, domestic - without additional insert, and foreign files will be generated separately for Real Property files. Vendor must email pdf copies of test TRIM Notices for each file for BCPA approval. Vendor must receive written approval prior to printing actual Notices.

2. BCPA will provide PDF files for the Personal Property TRIMS. Vendor will print Personal Property TRIMS. Vendor is responsible for folding and inserting Personal Property TRIM Notice into #10 window envelope. The TRIM Newsletter will NOT be included with Personal Property TRIMS. Vendor is responsible for printing mail bar code on window envelope and sorting Personal Property TRIMS to receive postage discount.
3. First file(s) will be sent to vendor beginning August 8, 2018. BCPA will provide Vendor with a schedule on August 6th stating the dates the individual files must be processed and delivered to the Post Office. TRIM Notices must be delivered to the Ft. Lauderdale/Oakland Park main Post Office. The scheduled dates must be adhered to, due to statutory guidelines and contractual agreements. Vendor must be capable of printing, folding, inserting, and mailing up to 125,000 TRIM Notices per day, **including weekends**. Failure to meet these deadlines will result in a 5% penalty per day based upon the total contract amount for each mail day late.
4. It is the Vendor's responsibility to mail approximately 28,000 foreign pieces. The foreign pieces for Real Property will be provided to the vendor as separate files. Envelopes with Foreign indicia shall be used for the foreign TRIM Notices.
5. Vendor should include all delivery costs to the Post Office.
6. Vendor shall supply and deliver 5,000 folded Newsletters to BCPA for office use on or before August 1, 2018.

SECTION D: BID SIGNATURE FORM

Firm Name	Mailing Address	
Telephone Number	City, State, Zip	
	Unit Price	Extended Price
60# Paper for 785,000 TRIM Notices		
Printing 755,000 TRIM Notices – Real Property		
Converting 755,000 TRIM Notices to individual pdf files		
Printing 760,000 TRIM Newsletters (include cost of paper)		
Printing 67,400 Additional Inserts (include cost of paper)		
Printing 25,000 TRIM Notices – Personal Property		
780,000 #10 Window Envelopes Real Property Envelopes (732,000) Real Property Envelopes – Foreign Indicia (28,000) Personal Property Envelopes (25,000)		
Folding TRIM Newsletters for BCPA office use (5,000)		
Folding, Inserting, & Mailing 755,000 Real Property TRIM NOTICES and Newsletters		
Folding and Inserting 67,400 Additional Inserts		
Folding, Inserting, & Mailing Personal Property Trims (25,000) (include cost of sorting for postage discount)		
TOTAL BID		

- **If additional mailing is required, Vendor will honor above rates.**

The undersigned attests to their authority to submit this bid and to bind the firm herein named to perform as per the agreement. If the firm is selected by BCPA, the undersigned certifies that they will negotiate in good faith to establish an agreement to produce TRIM Notices according to the requirements of this RFP 2018-BF-1.

Should BCPA determine to extend any agreement resulting from the acceptance of this proposal for a second (2nd) year (as set forth in A.21), we hereby agree that the price per unit quoted above shall be the same price per unit to be used to determine costs of the goods and/or services for the second (2nd) year, regardless of an increase or decrease in quantity by the BCPA.

Authorized Signature

Witness Signature

Date _____

Date _____

Printed Name and Title of Above Signer

Printed Name and Title of Above Signer

ATTACHMENT A

DRUG FREE WORKPLACE CERTIFICATION

SWORN STATEMENT PURSUANT TO BCPA POLICY ON DRUG FREE WORKPLACE

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

This sworn statement is submitted to the Broward County Property Appraiser

by: _____
[print individual's name and title]

for: _____
[print name of entity submitting sworn statement]

whose business address is: _____

And its Federal Employer Identification Number or Social Security Number (if applicable) of the individual signing this sworn statement is _____

I understand that no person or entity shall be awarded or receive a BCPA contract for public improvements, procurement of goods or services (including professional services), or a BCPA lease unless such person or entity has submitted a written certification to BCPA that it will provide a drug free work place by:

- (1) providing a written statement to each employee notifying such employee that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance as defined by Section 893.02(4), Florida Statutes, as the same may be amended from time to time, in the person's or entity's workplace is prohibited specifying the actions that will be taken against employees for violation of such prohibition. Such written statement shall inform employees about:
 - (i) the dangers of drug abuse in the work place;
 - (ii) the person's or entity's policy of maintaining a drug free environment at all its workplaces, including but not limited to all locations where employees perform any tasks relating to any portion of such contract or business transaction;
 - (iii) any available drug counseling, rehabilitation, and employee assistance programs; and
 - (vi) the penalties that may be imposed upon employees for drug abuse violations.
- (2) Requiring the employee to sign a copy of such written statement to acknowledge his or her receipt of same and advice as to the specifics of such policy. Such person or entity shall retain the statements signed by its employees. Such person or entity shall also post in a prominent place at all of its work places a written statement of its policy containing

the foregoing elements (i) through (iv).

- (3) Notifying the employee in the statement required by subsection (1) that as a condition of employment the employee will:
 - (i) abide by the terms of the statement; and
 - (ii) notify the employer of any criminal drug statute conviction for a violation occurring in the work place no later than five (5) days after such a conviction.
- (4) Notifying BCPA within ten (10) days after receiving notice under subsection (3) from an employee or otherwise receiving actual notice of such conviction.
- (5) Imposing appropriate personnel action against such employee up to and including termination; or requiring such employee to satisfactorily participate in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.
- (6) Making good faith effort to continue to maintain a drug free work place through implementation of sections (1) through (5) stated above.

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR BCPA IS VALID THROUGH FOR ONE (1) CALENDAR YEAR FROM THE DATE WHICH IT IS FILED. I ALSO UNDERSTAND THAT ANY CONTRACT OR BUSINESS TRANSACTION SHALL PROVIDE FOR SUSPENSION OF PAYMENTS, OR TERMINATION, OR BOTH IF BCPA DETERMINES THAT:

- (1) such person or entity has made false certification;
- (2) such person or entity violates such certification by failing to carry out the requirements of sections (1) thru (6) above; or
- (3) such a number of employees of such person or entity have been convicted of violations occurring in the work place as to indicate that such person or entity has failed to make a good faith effort to provide a drug free work place.

DRUG FREE WORKPLACE CERTIFICATION

[Signature]

State of: _____

County of: _____

Sworn to and subscribed before me this _____ day of _____, 2018,

by _____ who is personally known to me or has

produced the following identification:

[Type of Identification]

Notary Public - State of Florida

My Commission Expires _____

[Printed, typed or stamped commissioned name of Notary
Public]

ATTACHMENT B

PUBLIC CONTRACTING AND ENVIRONMENTAL CRIMES CERTIFICATION

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

This sworn statement is submitted to the Broward County Property Appraiser by _____
[print name and
_____ for _____
title of individual] [print name of entity submitting sworn statement]

whose business address is: _____ and (if
applicable) its Federal Employer Identification Number (FEIN) is _____.
[Soc Sec # if no FEIN]

I understand that no person or entity shall be awarded or receive a county contract for public improvements, procurement of goods or services (including professional services) or a county lease, franchise, concession or management agreement, or shall receive a grant of county monies unless such person or entity has submitted a written certification to the Broward County Property Appraiser that it has not:

(1) been convicted of bribery or attempting to bribe a public officer or employee of Broward County, the State of Florida, or any other public entity, including, but not limited to the Government of the United States, any state, or any local government authority in the United States, in that officer's or employee's official capacity; or

(2) been convicted of an agreement or collusion among bidders or prospective bidders in restraint of freedom of competition by agreement to bid a fixed price, or otherwise; or

(3) been convicted of a violation of an environmental law that, in the sole opinion of the BCPA, reflects negatively upon the ability of the person or entity to conduct business in a responsible manner; or

(4) made an admission of guilt of such conduct in items (1), (2), or (3) above, which is a matter of record, but has not been prosecuted for such conduct, or has made an admission of guilt of such conduct, which is a matter of record, pursuant to formal prosecution. An admission of guilt shall be construed to include a plea of nolo contendere; or

(5) where an officer, official, agent or employee of a business entity has been convicted of or has admitted guilt to any of the crimes set forth above on behalf of such an entity and pursuant to the direction or authorization of an official thereof (including the person committing the offense, if he is an official of the business entity), the business shall be chargeable with the conduct herein above set forth. A business entity shall be chargeable with the conduct of an affiliated entity, whether wholly owned, partially owned, or one which has common ownership or a common board of directors. For purposes of the form, business entities are affiliated if, directly or indirectly, one business entity controls or has power to control another business

entity, or if an individual or group of individuals controls or has the power to control both entities. Indicia of control shall include, without limitation, interlocking management or ownership, identity of interests among family members, shared organization of a business entity following ineligibility of a business entity under this Article, or using substantially the same management, ownership or principles as the ineligible entity.

Any person or entity who claims that this Article is inapplicable to him/her/it because a conviction or judgment has been reversed by a court of competent jurisdiction shall prove the same with documentation satisfactory to the BCPA’s Director of Finance, Budget and Tax Roll Management. Upon presentation of such satisfactory proof, the person or entity shall be allowed to contract with the BCPA.

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE BCPA IS VALID FOR ONE (1) CALENDAR YEAR FROM THE DATE WHICH IT IS FILED. I ALSO UNDERSTAND THAT ANY CONTRACT OR BUSINESS TRANSACTION SHALL PROVIDE FOR SUSPENSION OF PAYMENTS, OR TERMINATION, OR BOTH, IF THE BCPA DETERMINES THAT SUCH PERSON OR ENTITY HAS MADE FALSE CERTIFICATION.

Signature

STATE OF FLORIDA

COUNTY OF _____

Sworn to and subscribed before me this _____ day of _____, 2018,

by _____ .Personally known _____ or

produced identification _____

[Type of identification]

My commission expires _____

Notary Public Signature

[Print, type or stamp Commissioned name of Notary Public]

SIGNATORY REQUIREMENT - In the case of a business entity other than a partnership or a corporation, this affidavit shall be executed by an authorized agent of the entity. In the case of a partnership, this affidavit shall be executed by the general partner(s). In the case of a corporation, this affidavit shall be executed by the corporate president.

ATTACHMENT C - TRIM TEMPLATE

2018 NOTICE OF PROPOSED PROPERTY TAXES AND PROPOSED OR ADOPTED NON-AD VALOREM ASSESSMENTS

Broward County Taxing Authorities
Broward County Governmental Center
115 South Andrews Avenue, Fort Lauderdale, Florida 33301-1899

**DO NOT PAY
THIS IS NOT A BILL**

The taxing authorities which set property taxes against your property will soon hold PUBLIC HEARINGS to adopt budgets and tax rates for the next year.

The purpose of the PUBLIC HEARINGS is to receive opinions from the general public and to answer questions on the proposed tax change and budget PRIOR TO TAKING FINAL ACTION.

Each taxing authority may AMEND OR ALTER its proposals at the hearing.

The taxing authorities listed below set your tax rates. The Broward County Property Appraiser sets your property value and applies exemptions.

If you have questions regarding your value or exemptions, please call the appropriate department listed on the back of this form.

YOUR PROPERTY VALUE LAST YEAR					YOUR PROPERTY VALUE THIS YEAR				
	COUNTY	SCHOOL BOARD	MUNICIPAL	INDEPENDENT		COUNTY	SCHOOL BOARD	MUNICIPAL	INDEPENDENT
Market Value					Market Value				
SOH Red./Portability					SOH Red./Portability				
10% Cap Reduction					10% Cap Reduction				
Agricultural Classification					Agricultural Classification				
Other Reduction					Other Reduction				
Assessed/SOH					Assessed/SOH				
Homestead					Homestead				
Add. Homestead					Add. Homestead				
Wid/Vet/Dis					Wid/Vet/Dis				
Senior					Senior				
Other Exemption					Other Exemption				
Taxable					Taxable				

See reverse side for an explanation of above listed values.

Proposed Ad Valorem Taxes							
TAXING AUTHORITY	LAST YEAR'S ACTUAL TAX RATE	THIS YEAR'S PROPOSED TAX RATE	YOUR PROPERTY TAXES LAST YEAR	YOUR TAXES THIS YEAR IF PROPOSED BUDGET CHANGE IS MADE	A PUBLIC HEARING ON THE PROPOSED TAXES AND BUDGET WILL BE HELD	YOUR TAX RATE THIS YEAR IF NO BUDGET CHANGE IS MADE	YOUR TAXES THIS YEAR IF NO BUDGET CHANGE IS MADE
	**COLUMN 1	**COLUMN 2	**COLUMN 3	**COLUMN 4		**COLUMN 5	**COLUMN 6

*Note: Amounts shown on this form do NOT reflect early payment discounts you may have received or may be eligible to receive. (Discounts are a maximum of 4 percent of the amounts shown on this form.)

- If you feel the market value of your property is inaccurate or does not reflect fair market value, or if you are entitled to an exemption or classification that is not reflected above, contact the Broward County Property Appraiser at:
- If the Property Appraiser's office is unable to resolve the matter as to market value, classification or an exemption, you may file a petition for adjustment with the Value Adjustment Board. Petition forms are available from the Broward County Property Appraiser and must be filed on or before -- September 18, 2018 --
- Your final tax bill may contain non-ad valorem assessments which may not be reflected on this notice such as assessments for roads, fire, garbage, lighting, drainage, water, sewer, or other governmental services and facilities which may be levied by your county, city, or any special district and possible or additional ad valorem penalties.

**** SEE REVERSE SIDE FOR NON-AD VALOREM ASSESSMENTS AND EXPLANATIONS →**

PARCEL NUMBER 504134-17-0030

CIMINO, JOSEPH W & HOLLY M
6425 SW 55TH PL
DAVIE FL 33314-6107

**ATTACHMENT C - SAMPLE 2017 TRIM NOTICE
2017 NOTICE OF PROPOSED PROPERTY TAXES AND PROPOSED
OR ADOPTED NON-AD VALOREM ASSESSMENTS**

Broward County Taxing Authorities
Broward County Governmental Center
115 South Andrews Avenue, Fort Lauderdale, Florida 33301-1899

**DO NOT PAY
THIS IS NOT A BILL**

The taxing authorities which set property taxes against your property will soon hold PUBLIC HEARINGS to adopt budgets and tax rates for the next year.

The purpose of the PUBLIC HEARINGS is to receive opinions from the general public and to answer questions on the proposed tax change and budget PRIOR TO TAKING FINAL ACTION.

Each taxing authority may AMEND OR ALTER its proposals at the hearing.

The taxing authorities listed below set your tax rates. The Broward County Property Appraiser sets your property value and applies exemptions.

If you have questions regarding your value or exemptions, please call the appropriate department listed on the back of this form.

YOUR PROPERTY VALUE LAST YEAR				
	COUNTY	SCHOOL BOARD	MUNICIPAL	INDEPENDENT
Market Value	434,590	434,590	434,590	434,590
SOH Red./Portability	126,800	126,800	126,800	126,800
10% Cap Reduction	0	0	0	0
Agricultural Classification	0	0	0	0
Other Reduction	0	0	0	0
Assessed/SOH	307,790	307,790	307,790	307,790
Homestead	25,000	25,000	25,000	25,000
Add. Homestead	25,000	0	25,000	25,000
Wid/Vet/Dis	0	0	0	0
Senior	0	0	0	0
Other Exemption	0	0	0	0
Taxable	257,790	282,790	257,790	257,790

YOUR PROPERTY VALUE THIS YEAR				
	COUNTY	SCHOOL BOARD	MUNICIPAL	INDEPENDENT
Market Value	459,850	459,850	459,850	459,850
SOH Red./Portability	126,760	126,760	126,760	126,760
10% Cap Reduction	0	0	0	0
Agricultural Classification	0	0	0	0
Other Reduction	0	0	0	0
Assessed/SOH	333,090	333,090	333,090	333,090
Homestead	25,000	25,000	25,000	25,000
Add. Homestead	25,000	0	25,000	25,000
Wid/Vet/Dis	0	0	0	0
Senior	0	0	0	0
Other Exemption	0	0	0	0
Taxable	283,090	308,090	283,090	283,090

See reverse side for an explanation of above listed values.

Proposed Ad Valorem Taxes

TAXING AUTHORITY	LAST YEAR'S ACTUAL TAX RATE	THIS YEAR'S PROPOSED TAX RATE	YOUR PROPERTY TAXES LAST YEAR	YOUR TAXES THIS YEAR IF PROPOSED BUDGET CHANGE IS MADE	A PUBLIC HEARING ON THE PROPOSED TAXES AND BUDGET WILL BE HELD	YOUR TAX RATE THIS YEAR IF NO BUDGET CHANGE IS MADE	YOUR TAXES THIS YEAR IF NO BUDGET CHANGE IS MADE
-- COUNTYWIDE --							
COUNTY COMMISSION	5.4474	5.4623	1,404.29	1,546.32	PH 954-831-4000: COMMISSION CHAMBERS, 4TH FLOOR 115 S ANDREWS AVE, FT. LAUD. SEPT 14, 5:01 PM	5.0598	1,432.38
VOTER APPROVED DEBT LEVY	0.2216	0.2067	57.13	58.51		0.2067	58.51
BROWARD PUBLIC SCHOOLS							
BY STATE LAW	4.5880	4.2260	1,297.44	1,301.99	PH 754-321-2225: KATHLEEN C. WRIGHT ADM. BLDG. 600 SE 3 AVE, FT. LAUD., SEPT 12, 5:30 PM	4.2652	1,314.07
BY LOCAL BOARD	2.2480	2.2480	635.71	692.59		2.0898	643.85
VOTER APPROVED DEBT LEVY	0.0703	0.0654	19.88	20.15		0.0654	20.15
SOUTH FLORIDA WATER MANAGEMENT	0.2836	0.2659	73.11	75.27	PH 561-686-8800: 3301 GUN CLUB RD, BLDG B-1 W PALM BEACH, SEPT 14, 5:15 PM	0.2659	75.27
EVERGLADES CONSTRUCTION PROJECT	0.0471	0.0441	12.14	12.48	PH 561-627-3386: RIVIERA BEACH MARINA CTR 190 E 13 ST, RIVIERA BEACH, SEPT 7, 5:30 PM	0.0441	12.48
FLORIDA INLAND NAVIGATION	0.0320	0.0320	8.25	9.06	PH 954-377-1000: CSC, 6600 W COMMERCIAL BLVD LAUDERHILL, SEPT 6, 5:01 PM	0.0300	8.49
CHILDREN'S SERVICES COUNCIL	0.4882	0.4882	125.85	138.20		0.4537	128.44
-- MUNICIPAL --							
DAVIE	5.0799	5.3220	1,309.55	1,506.60	PH 954-797-1050: DAVIE TOWN HALL 6591 ORANGE DR, SEPT 13, 5:15 PM	4.7706	1,350.51
VOTER APPROVED DEBT LEVY	0.6163	0.5265	158.88	149.05		0.5265	149.05
-- INDEPENDENT --							
SOUTH BROWARD HOSPITAL DISTRICT	0.1615	0.1501	41.63	42.49	PH 954-265-5696: PERRY BOARDROOM, MHS CORPORATE OFFICES, 3111 STIRLING RD, HWD, SEPT 13, 5:30 PM	0.1501	42.49
CENTRAL BROWARD-LAND ONLY	0.7006	0.7006	48.22	49.22	PH 954-432-5110: 8020 STIRLING RD, HOLLYWOOD SEPT 13, 7:00 PM	0.6875	48.30
TOTAL AD VALOREM TAXES			5,192.08	5,601.93			5,283.99
**TOTAL NON-AD VALOREM ASSESSMENTS			391.79	413.96			
TOTAL OF AD VALOREM TAXES AND NON-AD VALOREM ASSESSMENTS (SEE REVERSE SIDE FOR DETAILS)			5,583.87	6,015.89			
	**COLUMN 1	**COLUMN 2	**COLUMN 3	**COLUMN 4		**COLUMN 5	**COLUMN 6

**Note: Amounts shown on this form do NOT reflect early payment discounts you may have received or may be eligible to receive. (Discounts are a maximum of 4 percent of the amounts shown on this form.)*

- If you feel the market value of your property is inaccurate or does not reflect fair market value, or if you are entitled to an exemption or classification that is not reflected above, contact the Broward County Property Appraiser at: **954-357-6831 OR 954-357-6835. 115 S ANDREWS AVE, RM 111 FT LAUDERDALE**
- If the Property Appraiser's office is unable to resolve the matter as to market value, classification or an exemption, you may file a petition for adjustment with the Value Adjustment Board. Petition forms are available from the Broward County Property Appraiser and must be filed on or before --- September 18, 2017 ---
- Your final tax bill may contain non-ad valorem assessments which may not be reflected on this notice such as assessments for roads, fire, garbage, lighting, drainage, water, sewer, or other governmental services and facilities which may be levied by your county, city, or any special district and possible or additional ad valorem penalties.

**** SEE REVERSE SIDE FOR NON-AD VALOREM ASSESSMENTS AND EXPLANATIONS ➡**

PARCEL NUMBER 504134-17-0030
 PROPERTY ADDRESS: 6425 SW 55 PL

TARALYNE OAKS 181-56 B
 LOT 3



*****AUTO**5-DIGIT 33314 T16 P1 504134-17-0030
 CIMINO, JOSEPH W & HOLLY M
 6425 SW 55TH PL
 DAVIE FL 33314-6107

005083

For the best service, please direct your call to the most appropriate BCPA Department:

Residential Property Values: 954-357-6831
 Condo, Co-Op & Time-Share Values: 954-357-6832
 Commercial Real Property Values: 954-357-6835
 Agricultural Properties: 954-357-5793
 Tangible/Commercial Personal Property: 954-357-6836
 Exemptions and General Info: 954-357-6830
 Report Homestead Fraud: 954-357-6900
 Property Appraiser Marty Kiar: 954-357-6904

Proposed or Adopted Non-Ad Valorem Assessments

Local governments will soon hold public hearings to adopt non-ad valorem assessments for the next year. The purpose of the public hearings is to receive opinions from affected property owners and to answer questions on the proposed non-ad valorem assessments prior to taking action. All property owners have the right to appear at the public hearing and speak or file written objections to the non-ad valorem assessments. The written objection must be filed with the local government within 20 days of the first class notice required by sect. 197.3632, Florida Statutes --- this form constitutes the first class notice required by sect. 197.3632, Florida Statutes for county assessments and certain municipal assessments listed below. ---

LEVYING AUTHORITY/ PURPOSE OF NON-AD VALOREM ASSESSMENT	YOUR NON-AD VALOREM ASSESSMENT LAST YEAR	YOUR NON-AD VALOREM ASSESSMENT IF PROPOSED CHANGE IS MADE	LEVY RATE PARCEL UNITS AND UNIT OF MEASUREMENT	DATE, TIME, AND LOCATION OF PUBLIC HEARING AND TOTAL ASSESSMENT REVENUE TO BE COLLECTED
DAVIE FIRE PROTECTION ASSMT	189.00	196.00	196.00 1 UNIT RESIDENTIAL	PH 954-797-1050: DAVIE TOWN HALL 6591 ORANGE DRIVE, SEPT 13, 4:30 PM TOWN WILL COLLECT \$12,440,300 IN ASSESSMENTS
DAVIE SOLID WASTE SERVICE ASSESSMENT	202.79	217.96	217.96 1 UNIT RESIDENTIAL	PH 954-797-1050: DAVIE TOWN HALL 6591 ORANGE DRIVE, SEPT. 13, 4:30 PM TOWN WILL COLLECT \$4,988,235 IN ASSESSMENTS
**TOTAL NON-AD VALOREM	391.79	413.96		

TOTAL OF AD VALOREM TAXES AND NON-AD VALOREM ASSESSMENTS	5,583.87	6,015.89
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2017 NOTICE OF PROPOSED PROPERTY TAXES
 AND PROPOSED OR ADOPTED
 NON-AD VALOREM ASSESSMENTS

Note: Amounts shown on this form do NOT reflect early payment discounts you may have received or may be eligible to receive.
 (Discounts are a maximum of 4 percent of the amounts shown on this form.)

**2017 NOTICE OF PROPOSED PROPERTY TAXES AND
 PROPOSED OR ADOPTED NON-AD VALOREM ASSESSMENTS
 EXPLANATION**

(Pursuant to Sec. 200.069, Florida Statutes)

EXPLANATION OF PROPERTY APPRAISER INFORMATION AND AD VALOREM TAXES:

- * COLUMN 1 -- "LAST YEAR'S ACTUAL TAX RATE"**
 This column shows the tax rate adopted by each taxing authority and applied to your property last year.
- * COLUMN 2 -- "THIS YEAR'S PROPOSED TAX RATE"**
 This column shows what your tax rate will be this year under the BUDGET ACTUALLY PROPOSED by each taxing authority.
- * COLUMN 3 -- "YOUR PROPERTY TAXES LAST YEAR"**
 This column shows the taxes that applied last year to your property. These amounts were based on budgets adopted last year and your property's previous taxable value.
- * COLUMN 4 -- "YOUR TAXES IF PROPOSED BUDGET CHANGE IS ADOPTED"**
 This column shows what your taxes will be this year under the BUDGET ACTUALLY PROPOSED by each local taxing authority. The proposal is NOT final and may be amended at the public hearings shown on the front side of this notice.
- * COLUMN 5 -- "YOUR TAX RATE THIS YEAR IF NO BUDGET CHANGE IS MADE"**
 This column shows what your tax rate will be IF EACH TAXING AUTHORITY DOES NOT CHANGE ITS PROPERTY TAX LEVY. It is commonly referred to as the "roll-back rate" and is the rate that would generate the same amount of revenue as the prior year.
- * COLUMN 6 -- "YOUR TAXES IF NO BUDGET CHANGE IS ADOPTED"**
 This column shows what your taxes will be this year IF EACH TAXING AUTHORITY DOES NOT CHANGE ITS PROPERTY TAX LEVY. These amounts are based on last year's budgets and your current assessment. The difference between columns 4 and 6 is the tax change proposed by each local taxing authority and is NOT the result of higher assessments.
- MARKET VALUE:**
 This is our opinion of the real value of your property on the open market on January 1 of this year (based upon qualified sales of similar properties last year).
- ASSESSED/SOH VALUE:**
 This is the market value of your property minus any assessment /classification reductions.
- ASSESSMENT REDUCTIONS:**
 Properties can receive an assessment reduction for a number of reasons, including the Save Our Homes (SOH) benefit, portability, the 10% cap property assessment limitation and the agricultural classification. Not all assessment reductions apply to all taxing authorities.
- EXEMPTIONS:**
 Specific dollar or percentage reductions in value are based on certain qualifications of the property owner. Exemption examples include homestead/additional homestead, widow/widower, disabled veteran, disability and seniors. The value of each exemption on your property is listed, as applicable, to the various taxing authorities.
- TAXABLE VALUE:**
 This is the value used to calculate the taxes on your property. The taxable value is the assessed value minus the value of your exemptions.

NON-AD VALOREM ASSESSMENTS:

Ad valorem taxes are set based on the value of property. Non-ad valorem assessments are set based on characteristics including (but not limited to) type of building, lot size, building size, or number of residential units. Non-ad valorem assessments are placed on this notice at the request of the local governing boards. The Broward County Revenue Collection Division will be including these on your November tax bill. For details on particular non-ad valorem assessments, contact the taxing authorities listed above. The phone number for each is listed in the column with the date, time and location of the public hearing. FAILURE TO PAY TAXES AND NON-AD VALOREM ASSESSMENTS WILL RESULT IN THE ISSUANCE OF A TAX CERTIFICATE AND MAY RESULT IN THE LOSS OF TITLE.

Your final tax bill may contain non-ad valorem assessments which may not be reflected on this notice such as assessments for roads, fire, garbage, lighting, drainage, water, sewer, or other governmental services and facilities which may be set by your county, city, or any special district.

CHALLENGING YOUR ASSESSMENT

You may file Value Adjustment Board petitions online at <https://bcvab.broward.org/axiaweb2017>.
 Have questions for the **Value Adjustment Board** about your petition? Contact them directly at **954-357-7205**.
 The filing deadline is September 18, 2017.

ATTACHMENT D - SAMPLE FILE LAYOUT

Trim Print Vendor File Format – Fixed Record Length ASCII 160 Characters

Pos. stands for character position in the print line.

Pos. 001 The print section on the form. Can be letters A through G

Pos. 002:003 Line number for section, amount of lines are variable for some sections.

Section A (Parcel Id, Seq # and Legal Description):

Line A01 will always be the Parcel ID (Pos. 030:043) and Sequence Number (Pos. 049:057)

Line A02 will always contain the Property Address (SITUS) (Starting at Pos. 034)

Lines A03-A06 are the legal description (Pos. 012:043)

Section B (Name and Address):

Line B01 will always be the owner's name line one (Pos. 012:043) with Parcel ID (Pos. 045:058)

Line B02 will always be the owner's name line two (Pos. 012:043)

Line B03 will always be the owner's street address (Pos. 012:043)

Line B04 will always be the owner's City, State or Province and Zip (Pos. 012:052)

Line B05 will only show for foreign parcels. It contains the Country name (Pos. 012:036)

Section C (Property Values – 8 columns)

Will always contain 12 lines C01-C12

Pos. 008:018 Last Year County Value

Pos. 021:031 Last Year School Board Value

Pos. 034:044 Last Year Municipal Value

Pos. 047:057 Last Year Independent Value

Pos. 060:070 This Year County Value

Pos. 073:083 This Year School Board Value

Pos. 086:096 This Year Municipal Value

Pos. 099:109 This Year Independent Value

Section D (Ad-Valorem Taxes – 8 columns – maximum of 31 lines D31)

Pos. 004:038 Taxing Authority

Pos. 040:047 Last year's tax rate

Pos. 049:056 Current year's tax rate

Pos. 058:070 Last year's property taxes

Pos. 073:085 Proposed taxes

Pos. 087:134 Location of hearing

Pos. 136:143 Rollback tax rate

Pos. 145:157 Rollback taxes

Section E (One line for Phone Number and Address)

Pos. 015:083 Our office phone number and address.

Section F (Non Ad-Valorem Taxes – 5 columns – maximum of 26 lines F26) Note: if a parcel does not have non ad-valorem assessments, this section will be missing.

Pos. 004:026 levy authority

Pos. 027:039 last year's assessment

Pos. 041:053 proposed assessment

Pos. 055:068 levy rate

Pos. 070:115 Hearing date/time and location

Section G (Total Taxes – 2 columns – only 1 line G01)

Pos. 027:039 last year's total taxes and assessments

Pos. 041:053 proposed total taxes and assessments

ATTACHMENT D - SAMPLE DATA FILE

d27
d28TOTAL OF AD VALOREM TAXES AND
d29NON-AD VALOREM ASSESSMENTS 99,999,999.99 88,888,888.88
d30(SEE REVERSE SIDE FOR DETAILS)
e01 954-357-6831 OR 954-357-6835. 115 S ANDREWS AVE, RM 111 FT LAUDERDALE
f01BASIN II O&M - P 99,999,999.99 88,888,888.88 777,777,777.77 PH 954-385-2000: WESTON CITY HALL
f02 1 UNIT 17200 ROYAL PALM BLVD., SEPT 14, 7:00 PM
f03 PARCEL DIST. WILL COLLECT \$18,270,677 IN ASSESSMENTS
f04POMPANO BEACH 99,999,999.99 88,888,888.88 777,777,777.77 PH 954-385-2000: WESTON CITY HALL
f05 FIRE ASSESSMENT 1 UNIT 17200 ROYAL PALM BLVD, SEPT 14, 7:00 PM
f06 RESIDENTIAL CITY WILL COLLECT \$10,543,162 IN ASSESSMENTS
f07INDIAN TRACE - M1 99,999,999.99 88,888,888.88 777,777,777.77 PH 954-385-2000; WESTON CITY HALL
f08 1 UNIT 17200 ROYAL PALM BLVD., SEPT 14, 7:00 PM
f09 RESIDENTIAL DIST. WILL COLLECT \$ 18,270,677 IN ASSESSMENTS
f10POMPANO BEACH 99,999,999.99 88,888,888.88 777,777,777.77 PH 954-385-2000: WESTON CITY HALL
f11 SOLID WASTE ASSMNT 1 UNIT 17200 ROYAL PALM BLVD., SEPT 14, 7:00 PM
f12 RESIDENTIAL CITY WILL COLLECT \$ 5,122,822.70 IN ASSMTS.
f13**TOTAL NON-AD VALOREM 99,999,999.99 88,888,888.88
g01 99,999,999.99 88,888,888.88
a01 PARCEL NUMBER 494227-06-0210 SEQ115000001
a02 PROPERTY ADDRESS: 120 S LAZY LN
a03 LAZY LAKE 22-35 B
a04 TR 1,1A & THAT PT OF LOT
a05 21 LYING BET 1 & 1A
a06
b01 SMITH,S C 494227-06-0210
b02 JONES,R J
b03 245 SE 6 ST
b04 DANIA BEACH FL 33004
b05
c01 999,999,999 888,888,888 777,777,777 666,666,666 555,555,555 444,444,444 333,333,333 222,222,222
c02 999,999,999 888,888,888 777,777,777 666,666,666 555,555,555 444,444,444 333,333,333 222,222,222
c03 999,999,999 888,888,888 777,777,777 666,666,666 555,555,555 444,444,444 333,333,333 222,222,222
c04 999,999,999 888,888,888 777,777,777 666,666,666 555,555,555 444,444,444 333,333,333 222,222,222
c05 999,999,999 888,888,888 777,777,777 666,666,666 555,555,555 444,444,444 333,333,333 222,222,222
c06 999,999,999 888,888,888 777,777,777 666,666,666 555,555,555 444,444,444 333,333,333 222,222,222
c07 999,999,999 888,888,888 777,777,777 666,666,666 555,555,555 444,444,444 333,333,333 222,222,222
c08 999,999,999 888,888,888 777,777,777 666,666,666 555,555,555 444,444,444 333,333,333 222,222,222
c09 999,999,999 888,888,888 777,777,777 666,666,666 555,555,555 444,444,444 333,333,333 222,222,222
c10 999,999,999 888,888,888 777,777,777 666,666,666 555,555,555 444,444,444 333,333,333 222,222,222
c11 999,999,999 888,888,888 777,777,777 666,666,666 555,555,555 444,444,444 333,333,333 222,222,222
c12 999,999,999 888,888,888 777,777,777 666,666,666 555,555,555 444,444,444 333,333,333 222,222,222
d01- - COUNTYWIDE - -
d02COUNTY COMMISSION 999.9999 888.8888 77,777,777.77 66,666,666.66 PH 954-831-4000: BROWARD COUNTY GOVT CENTER 555.5555 44,444,444.44
d03 VOTER APPROVED DEBT LEVY 999.9999 888.8888 77,777,777.77 66,666,666.66 115 S ANDREWS AVE, FT. LAUD. SEPT 10, 5:01 PM 555.5555 44,444,444.44
d04BROWARD PUBLIC SCHOOLS
d05 BY STATE LAW 999.9999 888.8888 77,777,777.77 66,666,666.66 PH 754-321-8330: KATHLEEN C. WRIGHT ADM. BLDG. 555.5555 44,444,444.44
d06 BY LOCAL BOARD 999.9999 888.8888 77,777,777.77 66,666,666.66 600 SE 3 AVE, FT. LAUD., SEPT 3, 5:30 PM 555.5555 44,444,444.44
d07SOUTH FLORIDA WATER MANAGEMENT 999.9999 888.8888 77,777,777.77 66,666,666.66 PH (561)686-8800: 3301 GUN CLUB RD, BLDG B-1 555.5555 44,444,444.44

ATTACHMENT D - SAMPLE DATA FILE

d08 EVERGLADES CONSTRUCTION PROJECT	999.9999	888.8888	77,777,777.77	66,666,666.66	W PALM BEACH, SEPT 9, 5:15 PM	555.5555	44,444,444.44
d09FLORIDA INLAND NAVIGATION	999.9999	888.8888	77,777,777.77	66,666,666.66	PH (561)627-3386: TOWN OF JUPITER COUNCIL CHMBR	555.5555	44,444,444.44
d10					210 MILITARY TRAIL,JUPITER FL, SEPT 18, 5:30 PM		
d11CHILDREN'S SERVICES COUNCIL	999.9999	888.8888	77,777,777.77	66,666,666.66	PH 954-377-1000: CSC, 6301 NW 5TH WAY, STE-3000	555.5555	44,444,444.44
d12					FT. LAUDERDALE, SEPT 9, 5:01 PM		
d13- - MUNICIPAL - -							
d14POMPANO BEACH	999.9999	888.8888	77,777,777.77	66,666,666.66	PH 954-786-4605: CITY COMMISSION CHAMBERS	555.5555	44,444,444.44
d15 VOTER APPROVED DEBT LEVY	999.9999	888.8888	77,777,777.77	66,666,666.66	100 W ATLANTIC BLVD, SEPT 14, 5:15 PM	555.5555	44,444,444.44
d16POMPANO EMS	999.9999	888.8888	77,777,777.77	66,666,666.66	PH 954-786-4605: CITY COMMISSION CHAMBERS	555.5555	44,444,444.44
d17					100 W ATLANTIC BLVD, SEPT 14, 5:15 PM		
d18WATER MANAGEMENT 3A	999.9999	888.8888	77,777,777.77	66,666,666.66	PH 954-831-4000: BROWARD COUNTY GOVT CENTER	555.5555	44,444,444.44
d19					115 S ANDREWS AVE, FT. LAUD. SEPT 10, 5:01 PM		
d20- - INDEPENDENT - -							
d21NORTH BROWARD HOSPITAL DISTRICT	999.9999	888.8888	77,777,777.77	66,666,666.66	PH 954-355-5180: BROWARD GENERAL MEDICAL CENTER	555.5555	44,444,444.44
d22					AUDITORIUM,1600 S ANDREWS AVE, SEPT 16, 5:30 PM		
d23HILLSBORO INLET	999.9999	888.8888	77,777,777.77	66,666,666.66	PH 954-782-4870: DIXON AHL HALL	555.5555	44,444,444.44
d24					2220 NE 38 ST, LIGHTHOUSE PT, SEPT 14, 7:30PM		
d25 TOTAL AD VALOREM TAXES			99,999,999.99	88,888,888.88			77,777,777.77
d26**TOTAL NON-AD VALOREM ASSESSMENTS			99,999,999.99	88,888,888.88			
d27							
d28TOTAL OF AD VALOREM TAXES AND							
d29NON-AD VALOREM ASSESSMENTS			99,999,999.99	88,888,888.88			
d30(SEE REVERSE SIDE FOR DETAILS)							
e01					954-357-6831 OR 954-357-6835. 115 S ANDREWS AVE, RM 111 FT LAUDERDALE		
f01BASIN II O&M - P	99,999,999.99	88,888,888.88	777,777,777.77		PH 954-385-2000: WESTON CITY HALL		
f02					1 UNIT 17200 ROYAL PALM BLVD., SEPT 14, 7:00 PM		
f03					PARCEL DIST. WILL COLLECT \$18,270,677 IN ASSESSMENTS		
f04POMPANO BEACH	99,999,999.99	88,888,888.88	777,777,777.77		PH 954-385-2000: WESTON CITY HALL		
f05 FIRE ASSESSMENT					1 UNIT 17200 ROYAL PALM BLVD, SEPT 14, 7:00 PM		
f06					RESIDENTIAL CITY WILL COLLECT \$10,543,162 IN ASSESSMENTS		
f07INDIAN TRACE - M1	99,999,999.99	88,888,888.88	777,777,777.77		PH 954-385-2000; WESTON CITY HALL		
f08					1 UNIT 17200 ROYAL PALM BLVD., SEPT 14, 7:00 PM		
f09					RESIDENTIAL DIST. WILL COLLECT \$ 18,270,677 IN ASSESSMENTS		
f10POMPANO BEACH	99,999,999.99	88,888,888.88	777,777,777.77		PH 954-385-2000: WESTON CITY HALL		
f11 SOLID WASTE ASSMNT					1 UNIT 17200 ROYAL PALM BLVD., SEPT 14, 7:00 PM		
f12					RESIDENTIAL CITY WILL COLLECT \$ 5,122,822.70 IN ASSMNTS.		
f13**TOTAL NON-AD VALOREM	99,999,999.99	88,888,888.88					
g01	99,999,999.99	88,888,888.88					

Read Your Proposed Property Tax Notice

Many property owners ignore their **NOTICE OF PROPOSED PROPERTY TAXES (TRIM Notice)** until it is too late to challenge an assessment or question the proposed tax rates. If you wait until you receive your bill in November to inquire about your assessment, you will lose your right to appeal. The first thing to know is your taxes are calculated using this formula: **TAXABLE VALUE x TAX MILLAGE RATES + SPECIAL ASSESSMENTS = TAX BILL.** The Property Appraiser determines

the market and assessed value of your property. Your tax rates and non-ad valorem fees are set by the various taxing authorities (school board, county commission, city commission, hospital district board, water management district, and so on) listed on your TRIM Notice. If you want to question your proposed tax rates, non-ad valorem fees, special assessments or services, you should contact the elected officials who serve on the taxing authorities and attend the public hearings in September 2017.



SUMMER/FALL 2017

Low-Income Seniors Who Maintain Long-Term Residency

Amendment 11 authorizes cities and the county to grant full homestead property tax relief to low-income seniors who have lived in their home for at least 25 years. In short, it would eliminate the entire ad valorem property tax bill for the county and/or city portions for qualifying seniors. Homeowners who meet ALL of the following requirements would be eligible: (1) aged 65 and older on January 1; (2) have a household income not exceeding \$28,841 (adjusted annually); (3) own a home with a market value of less than \$250,000 for the initial year of application; and (4) have lived in the home for at least 25 years. Your city commission and county commission must each pass the exemption by a supermajority vote before this exemption can be offered. The cities of Cooper City, Dania Beach, Miramar, Oakland Park, Pembroke Pines, Pompano Beach, and Sunrise have approved this additional exemption which applies to the city portion of the ad valorem property tax bill for qualified seniors for the 2017 tax year. To apply for this exemption, please contact our office at 954.357.6830. The deadline to file an application for an exemption is September 18, 2017.

It is an honor serving as your Broward County Property Appraiser. This year has been an exciting one for Broward County. Broward County is experiencing growth with the overall taxable value of properties increasing by 9.3% countywide. The Florida Legislature voted to place a proposed constitutional amendment on the November 2018 ballot to increase by up to \$25,000 the current Homestead Exemption for non-school property taxes by exempting the assessed value of a homestead parcel between \$100,000 and up to \$125,000. If approved by 60% of Florida voters, the exemption would take effect in the 2019 tax year. Additionally, a new exemption for certain disabled first responders was passed and begins this tax year. Specifics about this important exemption are explained below. There are many tax-saving exemptions available to qualified individuals. Information about these exemptions is available on our website at www.bcpa.net. Inside this newsletter you will find a detailed explanation of your TRIM Notice and other important information.

-Marty Kiar

Questions About Your Property Value? CONTACT US

RESIDENTIAL PROPERTY (SINGLE-FAMILY HOMES, TOWNHOMES, MOBILE HOMES):
954.357.6294 (Michael Kaminski, Supervisor - mkaminski@bcpa.net)

CONDO, CO-OP and TIME-SHARE PROPERTY:
954.357.5883 (Kevin McGowen, Supervisor - kmcgowen@bcpa.net)

COMMERCIAL REAL PROPERTY (including DUPLEXES):
954.357.6925 (Michael Lendi, Manager - mlendi@bcpa.net)

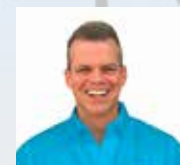
AGRICULTURAL PROPERTY:
954.357.6822 (Rhonda Gilbert, Ag Analyst- rgilbert@bcpa.net)
954.357.6866 (Walter Fletcher, Ag Analyst - wfletcher@bcpa.net)

TANGIBLE (COMMERCIAL) PERSONAL PROPERTY:
954.357.5491 (Matthew Chaiken, Supervisor - mchaiken@bcpa.net)

EXEMPTIONS AND ALL GENERAL QUESTIONS:
954.357.6830 (Kelly Brown, Manager - kbrown@bcpa.net)

REPORT HOMESTEAD FRAUD:
954.357.6900 (Ron Cacciatore, Director - rcacciatore@bcpa.net)

PROPERTY APPRAISER MARTY KIAR:
954.357.6904 - martykiar@bcpa.net



Special Extended TRIM Season Hours

Our office is located in the **Governmental Center at 115 South Andrews Avenue, Room 111**, in downtown Fort Lauderdale. Our regular office hours are Monday-Friday from 7am until 6pm. During TRIM season, our office will be open on Saturday, September 16, 2017 from 7:00 am to 2:30 pm--to better serve working families.

Marty Kiar Marty Kiar - martykiar@bcpa.net
Broward County Property Appraiser

New! Property Tax Exemption for Certain Totally and Permanently Disabled First Responders and Surviving Spouses



Any real estate owned and used as a homestead by a person who is totally and permanently disabled as a result of an injury or injuries sustained in the line of duty while serving as a first responder in Florida or during an operation in another state or country authorized by a Florida agency is exempt from taxation if the first responder is a permanent resident of this state on January 1 of the tax year for which the exemption is being claimed.

For the purposes of this exemption, the legislation has defined "total and permanent disability" as an impairment of the mind or body that renders a first responder unable to engage in any substantial gainful occupation and that is reasonably certain to continue throughout his or her life.

Surviving Spouse: Any real estate owned and used as a homestead by the surviving spouse of a first responder who died, and who had been receiving this tax exemption, is exempt from taxation as long as the surviving spouse does not remarry.

When Does it Start: Beginning with the 2017 tax year. The law does not provide for retroactive application of the exemption to any tax year prior to 2017.

Filing Deadline: August 1, 2017 for the 2017 tax year. Late filing deadline is September 18, 2017.

If you have any exemption questions, please contact the BCPA Customer Service & Exemptions Division at 954.357.6830 or email Kelly Brown, Customer Service Manager, at kbrown@bcpa.net.



Understanding Your Notice of Proposed Property Taxes (TRIM Notice)

Front side

PARCEL NUMBER #####-####-####
TAXPAYER, MARY & SMITH, JOHN
1000 MAIN STREET
FORT LAUDERDALE, FL 33301

NOTICE OF PROPOSED PROPERTY TAXES AND PROPOSED OR ADOPTED NON-AD VALOREM ASSESSMENTS

DO NOT PAY THIS IS NOT A BILL

The taxing authorities which set property taxes against your property will soon hold PUBLIC HEARINGS to adopt budgets and tax rates for the next year.

The purpose of the PUBLIC HEARINGS is to receive opinions from the general public and to answer questions on the proposed tax change and budget PRIOR TO TAKING FINAL ACTION.

Each taxing authority may AMEND OR ALTER its proposals at the hearing.

The taxing authorities listed below set your tax rates. The Broward County Property Appraiser sets your property value and applies exemptions.

If you have questions regarding your value or exemptions, please call the appropriate department listed on the back of this form.

YOUR PROPERTY VALUE LAST YEAR				YOUR PROPERTY VALUE THIS YEAR			
COUNTY	SCHOOL BOARD	MUNICIPAL	INDEPENDENT	COUNTY	SCHOOL BOARD	MUNICIPAL	INDEPENDENT
Market Value	97,204	28,563	97,204	136,125	136,125	136,125	136,125
SOH Red. Portability	28,563	28,563	28,563	66,940	66,940	66,940	66,940
10% Cap Reduction	0	0	0	0	0	0	0
Agricultural Classification	0	0	0	0	0	0	0
Other Reductions	0	0	0	0	0	0	0
Assessed/SOH Value	68,700	68,700	68,700	69,180	69,180	69,180	69,180
Homestead	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Add. Homestead	18,700	18,700	18,700	19,180	19,180	19,180	19,180
Widow/Widow	0	0	0	0	0	0	0
Senior	0	0	0	0	0	0	0
Other Exemptions	0	0	0	0	0	0	0
Taxable	25,000	43,700	25,000	25,000	44,180	25,000	25,000

TAXING AUTHORITY	LAST YEAR'S ACTUAL TAX RATE	THIS YEAR'S PROPOSED TAX RATE	YOUR PROPERTY TAXES LAST YEAR	YOUR TAX RATE THIS YEAR IF PROPOSED CHANGES ARE MADE	YOUR TAXES THIS YEAR IF PROPOSED CHANGES ARE MADE
CITY OF FORT LAUDERDALE	5.4741	5.4474	136.85	136.19	136.19
COUNTY COMMISSION	0.2489	0.2216	0.22	5.54	5.54
VOTER APPROVED DEBT LEVY	0.9550	4.5880	216.53	202.70	202.70
BY LOCAL BOARD	2.2480	2.4860	98.24	98.32	98.32
VOTER APPROVED DEBT LEVY	0.0710	0.0703	3.19	3.11	3.11
SOUTH FLORIDA RATE MANAGEMENT	0.3045	0.2936	7.62	7.09	7.09
EVERGLADES CONSTRUCTION PROJECT	0.0300	0.0471	1.22	1.18	1.18
FLORIDA INLAND NAVIGATION	0.0320	0.0320	0.80	0.80	0.80
CHILDREN'S SERVICES COUNCIL	0.4882	0.4882	12.21	12.21	12.21
MUNICIPAL	4.9865	4.8252	124.66	120.63	120.63
POMPAVO BEACH	0.5000	0.5000	12.50	12.50	12.50
INDEPENDENT	0.0860	0.0860	2.15	2.15	2.15
TOTAL AD VALOREM TAXES			796.21	772.48	772.48
TOTAL NON-AD VALOREM ASSESSMENTS					614.10
TOTAL OF AD VALOREM TAXES AND NON-AD VALOREM ASSESSMENTS					1,386.58

THIS SECTION LISTS THE ENTITIES WHO SET YOUR TAX RATES

THIS SECTION LISTS A SCHEDULE OF PUBLIC HEARINGS ON THE PROPOSED NEW TAX RATES. YOU HAVE A RIGHT TO SPEAK AT THESE HEARINGS.

Reverse side

PARCEL NUMBER #####-####-####
PROPERTY ADDRESS : 1000 MAIN STREET

Proposed or Adopted Non-Ad Valorem Assessments

The purpose of the public hearings is to receive opinions from affected local governments will soon hold public hearings to adopt non-ad valorem assessments for the next year. The purpose of the public hearings is to receive opinions from affected property owners and to answer questions on the proposed non-ad valorem assessments prior to taking action. All property owners have the right to appear at the public hearing and speak or file written objections to the non-ad valorem assessments. The written objection must be filed with the local government within 20 days of the first class notice required by section 197.3632, Florida Statutes -- this form constitutes the first class notice required by section 197.3632, Florida Statutes for county assessments and certain municipal assessments listed below.

LEVYING AUTHORITY/PURPOSE OF NON-AD VALOREM ASSESSMENT	YOUR NON-AD VALOREM ASSESSMENT LAST YEAR	YOUR NON-AD VALOREM ASSESSMENT IF PROPOSED CHANGE IS MADE	LEVY RATE PARCEL UNITS AND UNIT OF MEASUREMENT	DATE, TIME, AND LOCATION OF PUBLIC HEARING AND TOTAL ASSESSMENT REVENUE TO BE COLLECTED
POMPAVO BEACH FIRE RESCUE ANNUITY	134.00	134.00	134.00 1 UNIT RESIDENTIAL	PH 054-796-4040 CITY COMMISSION CHAMBERS 100 W ATLANTIC BLVD. SEPT 12, 5:15 PM CITY HILL COLLECT 313.047.174 IN ASSESSMENTS
TOTAL NON-AD VALOREM	134.00	134.00		

TOTAL OF AD VALOREM TAXES AND NON-AD VALOREM ASSESSMENTS

2017 NOTICE OF PROPOSED PROPERTY TAXES AND PROPOSED OR ADOPTED NON-AD VALOREM ASSESSMENTS

Why Are My Property Taxes Higher Than the Prior Owner's Last Year? (B and C)

Florida law requires property be reassessed at market value as of January 1 the year following a change in ownership and/or the year the property receives/loses the Homestead Exemption. After this reset in value occurs, the property will be protected by an assessment cap starting the following year. For homesteaded property, the assessed value can increase by no more than 3% above last year's assessed value (or the consumer price index, whichever is less), regardless of the increase in just value. For tax year 2017, the assessment increase is capped at 2.1%. For non-homesteaded property, the assessed value can increase by no more than 10% above last year's assessed value. The 10% cap does not apply to the School Board taxes.

The special assessments and fees in this section are set by your City Commission and/or other local taxing authorities.

"How Can I Challenge My Market Value?"

Your TRIM Notice reflects our office's ASSESSMENT of your property as of January 1, 2017, as required by Florida law. Your assessment does not by Florida law reflect your market value today. For homesteaded property, your assessed value is your Save Our Homes Value. The market value ("just value") by law is determined a year in arrears by using a mass-appraisal process largely based upon sales of comparable properties during calendar year 2016 less the cost of sale.

BOTTOM LINE: If you believe the market value (D) for your property is not what a buyer would have reasonably paid for your property on January 1, 2017, you must contact or visit our office. If after speaking with us, you still believe our value is inaccurate, we will explain the steps you need to take to file an appeal with the Broward County Value Adjustment Board (VAB), an independent quasi-judicial review board. You can avoid the "TRIM Season" crowds entirely by filing your VAB petition online (and paying the filing fee) at:

<https://bcvab.broward.org/axiaweb2017>

QUESTIONS FOR THE VALUE ADJUSTMENT BOARD ABOUT A PETITION? Contact the Value Adjustment Board directly at vab@broward.org or 954.357.7205 or visit their office at 115 South Andrews Avenue, Room 120, Fort Lauderdale, FL 33301.

THE FILING DEADLINE IS SEPTEMBER 18, 2017

- Important: The Property Appraiser does not set your tax rates or collect your taxes. Your tax rates are set by the city & county commissions, school board, and others.**
- A + P** = Name of the current property owner(s), the Parcel ID or account number for the property, the property address, and legal description.
 - B** = Values and exemptions LAST YEAR (2016) for the property.
 - C** = Values and exemptions THIS YEAR (2017) for the property.
 - D** = The Market Value as of January 1, 2017. This is our opinion of the real value of your property (less the cost of sale) on the open market (based upon qualified sales of similar properties during calendar year 2016). If you have a deduction for Portability (you moved savings from a previous homestead this tax year), it will be shown on the second line. For non-homesteaded properties, the protection of the 10% maximum increase cap is applied on the third line. The next two lines list other reductions. The sixth line is the Assessed/SOH Value of your property as of January 1, 2017 -- called the "Save Our Homes" Value. This amount (minus exemptions) is multiplied against the millage rates to determine your property taxes.
 - E** = Deductions for Homestead, Widow/Widower, Low-Income Senior, Disability, Non-Profit and/or other exemptions.
 - F** = The taxable value after exemptions (if any) are deducted from the Assessed/SOH Value.
 - G** = Note: The second \$25,000 of the \$50,000 Homestead Exemption does not apply to the school portion of taxes, per the Florida Constitution and Florida Statutes.
 - H** = The governmental entities which set the tax rates on your property.
 - I** = The tax rate last year on your property (as set by each taxing authority).
 - J** = The proposed tax rate this year IF the taxing authorities adopt their proposed budgets after the public hearings in September.
 - K** = Amount of taxes last year on your property (as set by each taxing authority).
 - L** = What your taxes will be this year IF the taxing authorities adopt their proposed budgets after the public hearings in September.
 - M** = The schedule of public hearings. If you believe your proposed millage (tax) rates are too high, these are the meetings you should attend to let the taxing authorities hear your objections. Contact phone numbers and addresses for each are listed.
 - N** = The "Roll-Back" rate showing how much your tax rate would be this year if the taxing entities adopted identical spending budgets as adopted last year.
 - O** = The "Roll-Back" amount showing how much your taxes would be this year if the taxing entities adopted identical spending budgets as adopted last year.
 - Q** = The non-ad valorem fees or "special assessments." The Property Appraiser has NOTHING to do with setting these fees. You must contact the taxing authorities listed in this section if you have questions about any of these assessments. Your final tax bill may contain non-ad valorem assessments which may not be reflected on this notice.
 - R** = The total prior year's taxes for those taxing authorities which used the proposed tax notice last year.
 - S** = The bottom line: your TOTAL PROPOSED TAXES this year (ad valorem property taxes + non-ad valorem fees) based on the taxing authorities' proposed budgets.

IMPORTANT: All petitions APPEALING VALUES must be RECEIVED by the BROWARD COUNTY VALUE ADJUSTMENT BOARD by the close of business on September 18, 2017. All late filing applications for any EXEMPTIONS or CLASSIFICATIONS must be received by the Property Appraiser by the close of business on September 18, 2017.



MARTY KIAR
BROWARD
COUNTY
PROPERTY APPRAISER

115 South Andrews Avenue
Room 111
Fort Lauderdale, Florida 33301

PRESORTED
FIRST CLASS MAIL
U.S. POSTAGE
PAID
Marty Kiar
Broward County
Property Appraiser

**OFFICIAL NOTICE OF
PROPOSED 2017 TAXES
SENT ON BEHALF OF
BROWARD TAXING AUTHORITIES:
IMMEDIATE ACTION REQUIRED**





MARTY KIAR
BROWARD
COUNTY
PROPERTY APPRAISER

115 South Andrews Avenue
Room 111
Fort Lauderdale, Florida 33301

INTERNATIONAL PRIORITY AIRMAIL
U.S. POSTAGE PAID
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**OFFICIAL NOTICE OF
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**OFFICIAL NOTICE OF
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IMMEDIATE ACTION REQUIRED**



DO YOU QUALIFY FOR THE LOW-INCOME SENIOR EXEMPTION OR THE LONG-TERM RESIDENCY SENIOR EXEMPTION?

Many Florida senior citizens are now eligible to claim an additional \$25,000 Exemption -- In order to qualify for the Low-Income Senior Exemption for 2018, an applicant must be **65 or older as of January 1, 2018, receive the Homestead Exemption on the property, AND have a combined household adjusted gross income for 2017 not exceeding \$29,454.** In order to qualify for the Long-term Residency Senior Exemption, the applicant must have maintained permanent residence on the property for at least 25 years, meet the age and income requirements listed above **and** the applicant's property must have a just value less than \$250,000 for the initial year of application. The Long-term Senior Residency Exemption exempts the ad valorem city taxes for qualified residents of the cities which adopted the ordinance. **The following cities have adopted the Long-term Residency Senior Exemption:**

Cooper City	Oakland Park
Dania Beach	Pembroke Pines
Hallandale Beach	Pompano Beach
Hollywood	Sunrise
Miramar	Weston

If you believe you may qualify for the Low-Income Senior Exemption or the Long-term Senior Residency Exemption, please visit our website at **www.bcpa.net/senior** or feel free to contact our office.

For more information please call: 954-357-6830
Or Email Kimberly Cardone at: kcardone@bcpa.net

***DO YOU QUALIFY FOR THE LOW-INCOME
SENIOR EXEMPTION?***

Many Florida senior citizens are now eligible to claim an additional \$25,000 Exemption -- In order to qualify for the Low-Income Senior Exemption for 2018, an applicant must be **65 or older as of January 1, 2018, receive the Homestead Exemption on the property, AND have a combined household adjusted gross income for 2017 not exceeding \$29,454.** If you believe you may qualify for the Low-Income Senior Exemption, please visit our website at **www.bcpa.net/senior** or feel free to contact our office.

For more information please call: 954-357-6830

Or Email Kimberly Cardone at: kcardone@bcpa.net

